



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, October 17, 2024, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This agenda is posted in the Burnet County Courthouse and on the [Burnet County \(burnetcountytxas.org\)](http://burnetcountytxas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the September 19, 2024 Meeting. (Barclay)
8. ESD No. 2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)

POSTED

**Vicinta Stafford
Burnet County Clerk**

By Amy Grant at 3:34 pm, Oct 11, 2024



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10. Report from the Cassie Volunteer Fire Department.
 - A. Report of VFD (Chief Curtis/Asst. Chief Schoenfeld)
 1. Number of calls.
 2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3
 3. Training-Strategic Plan #4
 4. Community Involvement – Strategic Plan #7
 5. Equipment and Apparatus - Strategic Plan #2
 5. Other department activity or concerns.
 - B. Cassie VFD Financial Report (L. Schneider)
 - C. Discussion and/or action regarding Capital Expense request. (Curtis)
11. Administrative update of the Sales Tax Program for ESD No. 2 including update on reports from HdL- Strategic Plan #5 Goal 6 (Proffer)
12. Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay/Proffer/Curtis/Schoenfeld)
13. Review of the Policies for Burnet County ESD 2
 - A. Operational Reserves (Lee)
 - B. Investment (Lee)
 - C. Records Management (Sanchez)
 - D. Exception to a Quorum (Cheatham)
 - E. Goods in Transit (Barclay)
14. Review Insurance coverage provided by VFIS-Liability and Texas Mutual-Workers Comp
15. Schedule Audit for ESD and CVFD (Barclay)
16. Strategic Plan Updates (Barclay)
17. Calendar of event for November 21, 2024 Meeting
 - A. Standing Agenda Items.
 - B. Strategic Plan updates
 - C. Recommendations to Commissioner Luther for reappointment/appointment of ESD Commissioners Lee and Cheatham
 - D. Discussion regarding SAFE-D Conference in February 2025



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18. Next meeting, at 6:00 p.m. on Thursday, November 21, 2024 at the Cassie Volunteer Fire Department.

19. Adjourn

Sharon K. Barclay
President
Burnet County Emergency Service District No. 2
Burnet County, Texas